

Business Continuity

The Paperwork

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- How do we document all of this?
- Plan Development and Implementation





Model for IR/DR/BC Plan

- The single document set approach supports concise planning and encourages smaller organizations to develop, test, and use IR/DR plans
- The model presented is based on analyses of disaster recovery and incident response plans of dozens of organizations



The Planning Document

1. Establish responsibility for managing the document, typically the security administrator
2. Appoint a secretary to document the activities and results of the planning session(s)
3. Independent incident response and disaster recovery teams are formed, with a common planning committee
4. Outline the roles and responsibilities for each team member
5. Develop the alert roster and lists of critical agencies
6. Identify and prioritize threats to the organization's information and information systems



Assurance and Trust

- Plan Testing
 - Structured Walk-through
 - Checklist
 - Simulation
 - Parallel test
 - Full interruption test
- Plan Maintenance
 - Receive and monitor input on needed revisions
 - Plan reviews
 - Section reviews
 - Plan distribution
- Awareness Training